

Job Announcement

Job Title: Campus Security Officer

Department: Campus Security

Reports To: Director of Facilities Management and Security

Pay Status: Non-Exempt

Position Status: Full Time

Approved By: Justin Coalley

Position Summary: Provide security coverage for the campus 24 hours per day 7 days per week.

Knowledge, Skills, and Abilities: Ability to solve practical problems and deal with a variety of variables in situations where only a limited standardization exists. The ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

The ability to read and interpret documents such as rules and regulations and standard operating procedures.

The ability to write routine reports and correspondence in an orderly understandable sequence.

The ability to speak effectively to University Employees, students and their families and representatives of the University constituencies.

Minimum Education & Experience Requirements: Law Enforcement/security experience preferred. High school/GED. Pre-employment background check and drug screen. A deep concern for and the ability to relate to students. The commitment to work as a team player to accomplish group goals.

Application Submission Process:

Please submit completed TMU application and resume to:

Justin Coalley, Director of Facilities Management and Security
Truett McConnell University
100 Alumni Drive
Cleveland, GA 30528

Deadline to submit resumes: Open until filled.

Truett McConnell University does not illegally discriminate against any individual for reasons of race, color, national origin, age, disability, or veteran status; however, the University may discriminate on religious grounds in its employment practices in order to fulfill its mission. It is the policy preference of Truett McConnell University to hire employees who are Christians, active in their churches and

supportive of the goals of the University. Preferences in hiring exist for persons of the Southern Baptist faith. The University is also committed to building a more ethnic and racially diverse faculty.